

How to Upgrade to FS Pro 4.0.2 from 4.0

Introduction This document explains how to upgrade to FS Pro 4.0.2 from FS Pro 4.0. The process consists of two steps,

- uninstalling FS Pro 4.0, and
- installing FS Pro 4.0.2.

Important: You will use the same license key that you used to activate FS Pro 4.0. Do not de-activate FS Pro at any time during this process.

How to Uninstall FS Pro 4.0

Follow the steps in the table below to uninstall FS Pro 4.0.

Step	Action
1	Close all Word and Outlook applications.
2	From the Windows Start menu, select All Programs > Information Mapping > FS Pro 4.0 > Uninstall FS Pro. Result: The FS Pro Uninstall dialog box appears, asking if you want to completely remove FS Pro and all of its components.
3	Click Yes. Result: FS Pro will uninstall from your computer.
4	If prompted, do not de-activate FS Pro 4.0.
5	When FS Pro is successfully removed, click OK to close the dialog box. Note: The dialog box may alert you that some elements could not be removed. This is normal.

How to Install FS Pro 4.0.2

After uninstalling FS Pro 4.0, follow the steps below to install FS Pro 4.0.2.

Step	Action
1	Download FS Pro 4.0.2 from http://www.informationmapping.com/downloads/FSPro4.0.zip
2	Follow prompts to save, open and extract the file.
3	Double-click FSPro4.0.exe to start the installation. Result: The Setup dialog window appears.
4	Follow the prompts to install FS Pro 4.0.2 Result: The De-activate FS Pro 4.0 screen appears.
5	Select No and click Continue.
6	Double-click the FS Pro icon on your desktop to complete and test the installation. Result: FS Pro opens.
